



# The South Plains Food Bank Food Drive Toolkit

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Thank you for downloading our Food Drive Toolkit!  
We hope you will consider hosting a food drive to help us feed the hungry in The South Plains. This toolkit will provide you with the resources you need to do this, including:

- List of Needed Items**
- Flyers to advertise your drive**
- Foldable mini-brochure and flyer to advertise your drive**
- Food Drive Sign for collection boxes/bins**
- Tips for a Successful Drive**
- Info Sheet for Collecting and Delivering Items**

If you need more information, please feel free to contact us at [mbaker@spfb.org](mailto:mbaker@spfb.org) or visit us online at [www.spfb.org](http://www.spfb.org)



*Thank you for your support!*

# Help Feed the Hungry on The South Plains!

Donate your non-perishable food  
items to The South Plains Food Bank

**Drop your items off at our food drive,  
located at \_\_\_\_\_**

Needed items include Canned fruits, vegetables, meats, and  
soups; Dry goods such as rice, cereal, pasta,  
crackers, and powdered milk

\*No Glass Items



[www.spfb.org](http://www.spfb.org)

# Time to clean out your pantry?



Donate your non-perishable food items to  
The South Plains Food Bank, and  
help feed the hungry in our community.

**Drop your items off at our food drive,  
located at \_\_\_\_\_**

Needed items include Canned fruits, vegetables, meats, and soups;  
Dry goods such as rice, cereal, pasta, crackers, and powdered milk

\*No Glass Items



[www.spfb.org](http://www.spfb.org)

For more information, contact:  
\_\_\_\_\_  
\_\_\_\_\_

## Why A Food Drive?

Right now, residents of the South Plains - 1 in every 6 people - are struggling with hunger. These are often hard-working adults, children and seniors who simply cannot make ends meet and are forced to go without food for several meals, or even days.



The South Plains Food Bank's programs strive to solve the problem of hunger in our community. Almost 2,000 Food boxes are distributed each week out of our warehouse, which is stocked by donors and volunteers like YOU who are willing to give their time and resources.

Help us fight hunger and feed families in the South Plains!

## How Can I Help?

**\*Donate Food\***  
Bring non-perishable food donations to our warehouse, location 5605 MLK Blvd. Lubbock, TX 79404



### \*Donate Funds\*

Donate online at [www.spfb.org](http://www.spfb.org). Send a check to 5605 MLK Blvd. Lubbock, TX 79404

### \*Donate Time\*

Hold a food drive in your community, civic club, school or anywhere people can participate! Spread the word using Social Media sites About the need that exists in the South Plains. Register online at [spfb.org/fooddrive](http://spfb.org/fooddrive)

## South Plains Food Bank



Feeding our Community...  
And How you can Help!



[www.spfb.org](http://www.spfb.org)

Location: South Plains  
Food Bank

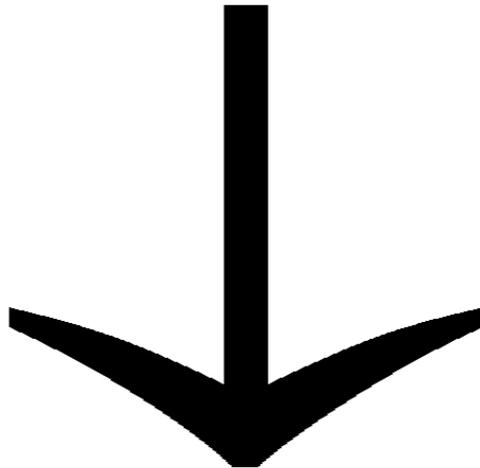
5605 MLK Blvd.  
Lubbock, TX 79404

Phone:  
(806) 763-3003  
Email:  
[mbaker@spfb.org](mailto:mbaker@spfb.org)



# Food Drive

Drop non-  
perishable food  
items here!



# Tips for a Successful Food Drive



Here are some suggestions that might help you get started with your food drive:

- \*Location is key—Wherever you decide to hold your drive, make sure it's a place where a lot of people are available to contribute. Consider your school, neighborhood, church, club, or other community group that you are a part of. Places where food is available to purchase nearby is a bonus!
- \*Advertise—Make sure you advertise your drive. Use the flyers/brochures provided in this kit to spread the word. Mention the drive in a newsletter or email potential participants. Create an event on Facebook to help get the word out. Consider using Twitter or other social media sites to communicate with participants.
- \*Make it fun—Consider making your drive a competition to encourage donations! Develop a game, Facebook page, or other interactive aspect for your drive. Hold a kickoff event. Be creative and have fun!
- \*Contact us if you need assistance or more information: [mbaker@spfb.org](mailto:mbaker@spfb.org)



*Thank you for your support!*





# Info Sheet for Collecting & Delivering Items

## Collecting Items:

- \*We have a limited number of collection barrels that can be picked up at our offices on 5605 MLK BLVD. Fill out the form at [spfb.org/fooddrive](http://spfb.org/fooddrive) to reserve one. However, using your own collection bin can be even easier and more efficient! Feel free to print the flyer for collection bins and attach it to a Rubbermaid container, cardboard box, or other heavy-duty bin for collecting your food.
- \*Feel free to collect cash or check donations in addition to food items! Checks should be made out to The South Plains Food Bank, with "Food Drive" designated in the memo line.

## Delivering Items:

- \*If at all possible, please bring the donated items to our Food Pantry location at 5605 MLK Blvd. in Lubbock. Given the costs of fuel and resources it takes for us to send trucks to pickup donations, we greatly appreciate your efforts. If you are unable to deliver the food items, or have a large quantity to donate, please email us at [mbaker@spfb.org](mailto:mbaker@spfb.org) or give us a call at (806) 763-3003
- \*The office is open for donations Monday-Friday from 9am-4pm. Special drop-off times can be arranged if needed. When you arrive, SPFB staff will help you unload your food items.
- \*A donation receipt can be provided upon request.
- \*We encourage you or your group to stay and help sort and stock your items in the food pantry when you deliver your items! This is a great way to finish out your drive. Please coordinate this with us via email at [mbaker@spfb.org](mailto:mbaker@spfb.org).



*Thank you for  
your support!*

